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March 9, 2018

**RE: After School Pick-Up Policy Change - Effective Monday
April 9, 2018**

Greeting Polar Bear Parents,

Our After School Pick-Up Policy is changing effective Monday, April 9th 2018. Unless they attend Aftercare, all children are expected to be picked up NO LATER than 4:00 p.m. Once the car loop is clear, we will dismiss late pick-up students.

If you are late picking up your child more than once in a quarter, your child will be sent to Aftercare. Upon receipt of your child, you will be required to pay the Aftercare Late Pick-up fee of five dollars per child, per every five minutes (\$1.00 per minute) will be charged to parents picking up children after 4:00 p.m. (and the registration fee if it is your first time).

We appreciate your cooperation and your understanding when we adhere to these policies.

Sincerely,

Alison Simpson, Principal

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